

Canyon Park Water Supply
Corporation
482 Huckleberrv | PO Box 1928

ANNUAL MEETING MINUTES

Saturday, April 13, 2024
CANYON PARK CLUBHOUSE
11:00 AM

MINUTES

Attendees: Johnny Clawson, Dalene Felder, Lawrence Sepulveda, Robert Simard, Jim Marxen
Absent: Daniel Rushing

Quorum present: Called to order at 11:19am


OLD BUSINESS:

1. Minutes read by Dalene Felder and approved from last monthly meeting. Robert Simard made the motion to accept, Lawrence Sepulveda seconded and all agreed.
2. Financials reviewed by Dalene Felder, provided account balances, large expenditures and breakout of primary accounts amounts for the first quarter. Discussion on current water loss as it decreased from 25% to 17%. Lawrence Sepulveda made motion to accept, Robert Simard seconded and all agreed.
3. Only two director applications were made for three open director positions. Dalene Felder read verbatim the Resolution of Unopposed Candidates

There were no director applications submitted for the open director positions other than the current board members up for re-election. Since this election has no applicants, Lawrence Sepulveda read the Resolution of Unopposed Candidates verbatim and indicated this is included in the minutes.

RESOLUTION DECLARING UNOPPOSED CANDIDATES OF CANYON PARK WATER SUPPLY CORPORATION

Whereas, Canyon Park Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for three (3) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and
Whereas, only two (2) people submitted applications for two open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;



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NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF CANYON PARK WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

Daniel Rushing - Director position 4
Lawrence Sepulveda - Director position 5

The board of directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code 67.0055,

PASSED AND APPROVED this day of March 14, 2024

President, Board of Directors, Canyon Park Water Supply Corporation


ATTEST:

Secretary, Board of Directors, Canyon Park Water Supply Corporation

4. Reviewed the maintenance activities for the 1st quarter, provided some statistic on work orders, pumphouse work accomplished and the contract renewal for our water contractor.
5. Reviewed the TCEQ Exit Interview activities. All information was provided to TCEQ except Well #5 Meter Calibration record. Well meter calibrations for both wells have been scheduled to have this done this month.

NEW BUSINESS:

1. Discussion on TCEQ capacity requirements. Currently two issues with capacity – first is two streets in section 4 that are at maximum number of connections for the size distribution line in that section, and second, TCEQ uses the number of water meters in the ground for capacity calculations where we had used 'active' meter count. This will require Canyon Park WSC to pull old meters that have not had water service since 2020. This will require water tariff changes to account for folks who brought property that once had water but by pulling unused meters, if they wish water service, there would be a fee to reinstall a new meter that is a reimbursement of what the water contractor charges for the job.



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ADJOURNMENT:

Robert Simard made the motion to adjourn the meeting and Lawrence Sepulveda seconded the motion. All agreed. The annual meeting was adjourned at 12:00pm.