

Canyon Park Water Supply Corporation
482 Huckleberry | PO Box 1928
Onalaska, TX 77360

BOARD MEETING MINUTES

Thursday, March 19, 2026
CANYON PARK CLUBHOUSE
6:00 PM

MINUTES

Attendees: Dalene Felder, Patrick Kratz, Charles Smith, Margaret Rivas, Johnny Clawson, Jim Marxen

Absent: Robert Simard

Visitors: Bobbi Moore

Quorum present: Called to order at 6:06 pm

DISCUSSION:

1. Charles Smith asked if everyone had a chance to review January minutes. Dalene Felder made the motion to accept the minutes; Margaret Rivas seconded the motion. Motion passed unanimously.
2. Dalene Felder reviewed the financials, covering the expenditures, profit and loss for the month of February, and cash on hand in all accounts. Biggest expense was the Huckleberry Road repair done in January, but the invoice was not received until February. Margaret Rivas made the motion to accept the financials; Charles Smith seconded the motion. Motion passed unanimously.
3. Jim Marxen reported since no director applications were submitted for the election by the February 19th deadline for submittals, the 'Uncontested Statement' will need to be read at the Annual neighborhood meeting in April (2nd Saturday of month). Current board members will continue serving in their respective positions.
4. The PIF (Project Information Facts) grant status with TWDB has been updated to the status of Accepted. When the funds are available, we will receive notification to submit the additional information for funding.
5. Discussion in regards to the yearly tank inspections. Tandem Tank and Tower has already inspected the storage tanks, and Dalene Felder indicated when he spoke with Tandem Tank & Tower, they could do the interior inspection of the pressure tank. This has to be coordinated with Hydros. Jim Marxen to coordinate the two companies to accomplish the inspection.


UPDATE: Tandem Tank & Tower will work with Hydros on April 2nd, 2026 between 11:00am – 3:00 to address the interior inspection of the pressure tank.

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6. Discussion was held for a number of outstanding jobs we are still waiting to have completed. These include the Aerator (Can it be replaced?), repositioning the chlorine line and fans. Johnny Clawson to discuss with Hydros.
7. Jim Marxen provided an overview of the analysis he conducted on expansion of connections with the water system. He was able to show the formulas used by TCEQ in the granting of the Alternative Capacity Requirements. The limiting factor is the gallons per minute output of the two well pumps themselves. Jim Marxen to contact Holly Wells for their suggestions.
8. Discussion of the meters still in the ground. Jim Marxen provided a list of disconnected accounts that can be considered for pulling since some of these have been used in over a year. There are seven accounts that RVS has meter numbers but the earlier efforts to locate them were not successful. They will have Milton look for a number of these so the meters can be pulled.
Margaret Rivas made the motion to remove all of these meters from RVS since they may have been pulled sometime between 2015 and 2022. Charles Smith seconded the motion. Motion passed unanimously. Jim Marxen to remove the meters from these old accounts in RVS.
9. Robert Simard has requested remuneration for his upcoming mediation discussion in Lufkin for the Simply Aquatics discussion in April. Discussion pointed out that the director's position is a voluntary position and we are set up with no salary for these. Charles Smith made the motion that since we do re-imburse for fuel for using a vehicle for water activities, that we pay for Robert Simard's fuel costs with receipts, especially with gas prices so high. Margaret Rivas seconded the motion. Motion passed unanimously.

NEW BUSINESS:

1. Discussion on a number of account balances over the \$150 membership fee has raised concerns that the deposit amount may not be sufficient and considered for inclusion into the tariff. Dalene Felder to contact TRWA Legal with the question, can customers be charged to increase their paid membership fee to bring the membership amount to current Tariff requirements. Dalene Felder has asked Jim Marxen to compile a listing of all outstanding late accounts and their balances for review.
2. We have several possible upcoming road bore projects based on the number of new real estate transfers (7 transfers of property, several with contractors. Dalene Felder and Jim Marxen have spoken with Ryan Pemberton (Owner of PEM-TEX). In the discussion with Ryan Pemberton, we learned that he has licensed water operators that could do the work like Durus, however he is will to attend the next director's meeting to discuss what he can and cannot do. He did agree to do a road bore, water tap and install the meter for a total price of \$1,500.00. He normally charges \$1,200.00 to \$2,400 depending on



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distance, but being in the neighborhood, he is willing to help us financially with installs and water line repairs.

ADJOURNMENT:

Charles Smith adjourned the meeting at 7:32 pm.