



# CANYON PARK WATER SUPPLY CORP

DIRECTORS MEETING

THURSDAY, AUGUST 18, 2022

CLUBHOUSE

6:00PM

## MINUTES

A. Call to Order at 6:09 PM – Directors in attendance: Jim; Johnny; Robert; Tamara

B. Reading of Minutes – Motion to accept by Robert, Second by Jim.  
Minutes of 7/23/22 approved

### **I. FINANCIAL MATTERS**

A. Reading of Financial Reports – Motion to accept by Jim, Second by Robert. Unanimous approval

B. Discussion of proper terms ... using “capital credits” IN LIEU OF “net profits” Since we’re a not for profit we should not be implying any profit making. Also, in making sure the proper paperwork has now been provided to the state, we no longer have to pay any property tax.

### **II. ITEMS OF BUSINESS**

A. Discussion with Donnie Duke – Tabled due to family emergency.

B. Pay Star Presentation – 6:30 PM with Diane Deslatte - Presentation regarding options available, 3 options available. \$ 125.00 for simple integration, \$500.00 for file sharing, \$750.00 for Full integration that requires a server and 24/7 computer on. Fee for processing. 0-50 is \$1.95. 51-100 is \$2.75 and anything over \$100.00 is 2.75% and in person payments would be charged the same way. There would be a fee to purchase a device if we want but could do a manual entry.



Devise runs \$150.00. Basic fees would apply toward any future upgrade. Motion to implement simple integration along with the device for in person payments made by Robert, Second from Jim – Unanimous approval to proceed.

- C. Water Tarrif – Table some aspects until Mr. Duke can attend. Discussion of the rates did take place. We must make sure that we have enough capital credit coming in to maintain and anticipate any future improvements and expansion and/or upgrades. A three-year comparison was done to see what the costs has been. Average cost for everything in 2021 comes up to \$7.79 for every thousand gallons. E made a capital credit of Approx \$2.30 cent per thousand gallons. The recommendation that 0-2000 gallons stay at the same rate. But to raise usage fees after 2000 gallons respectively. It is proposed that beginning January 1, 2023, that rates over gallon would raise to the following figures: 2001-4000 would raise to \$4.50 per 1,000 gallons; 4001-5000 would raise to \$4.50 per 1,000 gallons; 5,001-10,000 would raise to \$5.50 per 1,000 gallons; 10,001- 20,000 would raise to \$6.50 per 1,000 gallons. Motion to accept new rate tier made by Robert, second by Johnny – Unanimous vote affirming new rates to begin January 1, 2023. Second part of discussion regarding impact fee tabled to next meeting.
- D. Reimbursement -Entrance Sign. Discussion regarding the costs involved in the entrance sign. This sign is for the community, of which both the POA and the Water Corporation are integral parts. Both the Water Corp. and the POA will have use and share costs in the reader board. Motion was made by Tamara to share in cost of the reader board and to add URLs for both POA and Water Corp. to the bottom of the current reader board, second by Robert. Unanimously carried.
- E. Reimbursement of Mowing costs at the water plant. Similar discussion as held regarding shared costs. Motion made to pay cosets incurred to keep the water plant mowed made by Robert, second by Jim - Unanimously carried.
- F. Discussion of appropriate charged to Homeowner due to damages cause by their contractor on August 5, 2022. Donnie Duke presented a \$1400.00 dollar bill for the Homeowner to make repairs. Jim made motion that the charges were acceptable and not out of the realm of business costs involved to make repairs, Tamara Second. Unanimous Vote to present bill to homeowner.



- G. Revisit of tabled item regarding the swap of building use between the POA and the Water Corp. Specifically the use between the Water Office, that the POA owns and the Maintenance Building that the water Corp owns. By drawing up and implementing a Use Lease Agreement (non-monetary) between the POA and the Water Corporation to help us all get back on track to working amicably. Motion made by Jim to draft a Lease agreement between the POA and the Water Corp.

**III. ADJOURNMENT**

**IV. Executive Session from 8:45 PM to 8:50 PM**